No. 7 Salon & SPA

435 Virginia Ave, Suite 1600

Indianapolis, IN 46203

www.No7salonandspa.com

(317) 634-9414

Congratulations on your engagement, & thank you for choosing No. 7 Salon &Spa for your wedding day! We are open Monday through Saturday. We want your day to be as carefree & special as possible, so we ask that you read and follow the suggested guidelines throughout this contract. Our talented team knows that Glamour and Elegance are key to making your wedding memorable. Our award winning staff is experienced and committed to providing you with the look you want for your special day. We are dedicated to staying in touch with all the new trends, styles, and products, and can assist you in making those decisions. Our full service salon and spa is the perfect place to prepare you for your special day. We recommend checking out our selections of rejuvenating services at least 6 months prior to your big day. Reserving your services ahead of time will guarantee we can accommodate your desired times and requested treatments. The salon wedding coordinator, manager, and owner are the only ones to accept wedding party cancellations and changes.

Wedding Information:

Wedding Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ceremony/Picture Start Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time Services should Begin: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Time you need to leave the salon: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Guests in Bridal Party: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bridal Information:

Bride’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bride’s Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bride’s Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bride doing makeup? \_\_\_\_ Yes or \_\_\_\_No

Bride’s Hairlength\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alternate Contact Name & Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (\*Alternate Contact is the only other person authorized to change any arrangements for the wedding party. Any cancellations must be made in writing, by the Bride/Contract Signee, not the alternate contact.\*)

Credit Card Information:

In order to guarantee your appointment times, we require the following credit card information.

Credit Card Type:

Visa\_\_\_\_\_ Mastercard \_\_\_\_\_ Discover\_\_\_\_\_

Credit Card #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expiration Date (Month/Year): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Security Code: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Billing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\*No charges will be made to your credit card until services are performed. However, we do require 60 days advance notice for any cancellations. In the event that an appointment is cancelled less than 60 days prior to the appointment, you will be responsible for the full amount of the service(s), and your credit card will be charged.

Bridal Party Information:

|  |  |  |
| --- | --- | --- |
| First & Last Name  | Hair Length  | Makeup?  |
|  |   |   |
|   |   |   |
|   |   |   |
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In Salon Wedding Party Pricing:

BRIDAL HAIR

\*\* Trial Bridal style

 1 Hour (Includes 1 style & Veil Placement) - $47

 1 1/2 Hours (Includes 1 style & Veil Placement) - $70

 2 Hours (Includes 2 Styles & Veil Placement) - $95

**\*\*Hair extensions prices are based upon consultation**

\*\*The Big Day

Bridal Hair Style (includes veil placement) - $67

ATTENDANT HAIR

 Bridal Party Style - $57

Bridal Party Shampoo/Blow Outs begins at $50

Flower girl Style - $30

BRIDAL MAKEUP

\*\* Trial Bridal Makeup

 1 Hour - $50

 1 1/2 Hours - $75

\*\*The Big Day

 Bridal Makeup application $75

 Lash Application $25

 Add on Airbrush $25

ATTENDANT MAKEUP

Bridal Party Makeup $50 (add on airbrush: $25)

Lash Application $25

ADDITIONAL INFORMATION:

* Please arrive 15 minutes before your scheduled appointment
* Wearing a button down shirt is suggested
* Up style clients should arrive with hair completely dry (**additional fees will apply to dry the hair**)
* If getting makeup, come with a clean face palette
* Please make us aware of any sensitivities or allergies.
* Color services and waxing services recommended one week prior to event
* Bridal Party clients may not “trade” appointments with a friend. We have certain stylists scheduled for varying amounts of time depending on the service and details surrounding the client
* Bring pictures to your trial appointment or styles you like, this will greatly help us on your “day of” experience.
* Contract signee is responsible for informing their group on the contract details.
* If you would like a stylist to travel with the wedding it is a **$50 per hour fee.**
* An additional 20% gratuity will be added to the total service
* Don’t forget your veil!!

**\*Due to the increasing number of wedding inquiries, multiple parties may be interested in booking for the same date. Therefore, we encourage you to be as thorough and prompt as possible in providing us with a completed group agreement to secure your event with No. 7 Salon and Spa.**

**Agreement Terms and Conditions**

**Notice of Changes:**

30 days notice must be provided for any changes to the above number of styles and cost. If proper notice is not given, the charge above will remain the same despite any decrease in services. Should you need to add any services please notify in order to allow for extra time that may be needed. Additional charges will apply for adding services regardless of notice given.

**Deposit**

At the time of signing, the deposit of **$150** is due to secure your services. This amount will be deducted from the amount due on the day of your Wedding. **This deposit is non-refundable should you cancel for any reason.**

**Cancellation Policy:**

You may cancel at any time, however, your deposit will not be refunded. We do require a **60 Day Notice for cancellation. If not, the card on file will be charged for the full amount of the agreed upon services.**

By signing this contract, I understand that the deposit is non-refundable. I also acknowledge I am responsible for payment of the total number of people receiving services as I have indicated above. I have read and understand the policies outlined above. Extra fees if applicable will be added to the final bill. I will abide by this contract.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bridal Coordinator Signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_